**HELP WANTED**

Kumon Math and Reading Center of Franconia is looking for rising sophomores and rising juniors who are energetic and love working with children. Please note that we are not looking for summer employment and are looking for long-term employment.

Employees are expected to be available at least two days during the weekdays –

|  |  |  |
| --- | --- | --- |
| **Monday, Wednesday, Thursday** | - | 3:30 – 7:00 PM |

Employees are expected to:

* Work closely with children from a preschool to high school level
* File class work and future homework assignments per written assignment
* Grade and record class work and homework
* Assist Kumon students with class work, when necessary
* Assist parents with Kumon-related questions, when necessary
* Perform other tasks related to Kumon per manager requests

***Additional position available to work with Early Learners, ages 4-5, providing focused instruction in math and reading subjects. This position requires employee to work with two students at once with more directive guidance geared towards each student.***

Qualifications:

* Preference for advanced math and reading skills
* Must be patient and professional
* Must be able to multitask
* Must love working with children
* Must have good communications skills when speaking to students or parents
* Must be punctual
* Must be available for training, three days a week for first one to two weeks

Please contact our Director, Alex Vuong at alexvuong@ikumon.com, for more information.